

MARATHON AND LOWER KEYS ASSOCIATION OF REALTORS®, INC.

**5800 Overseas Highway #15
Marathon, FL 33050
Phone # 305-743-2485 / Fax # 305-743-4679
CEO@MLKAR.com**

APPLICATION FOR MLS PARTICIPATION ONLY

I am pleased to provide you the following information and look forward to being of service to you:

To become an MLS Participant, we will need the following:

1. A copy of your Florida Real Estate Business License
2. Verification of Florida Broker Status or State Certification for Appraising
3. A one-time application fee of \$500.00
4. A completed and signed MLS Participation Agreement
5. Blanket Waiver form completed with licensees to be waived.

Access to our MLS will start immediately upon receipt of all above items once your payment is processed. Our monthly access fee to the MLS is \$40.00 per month if paid annually by check (\$120 Savings), or if paid monthly \$50.00 per month for each member billed at the end of the month. I have enclosed a waiver of MLS for those licensed with you that will not be using this access. Don't forget to send a list of who those licensees are.

Should you have any additional questions, please do not hesitate to contact me.

Sincerely,

Wayne Carter

Wayne Carter
Chief Executive Officer
CEO@MLKAR.com

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APPLICATION FOR MLS PARTICIPATION

To: **Marathon and Lower Keys Association of REALTORS®, Inc.**

Business Name: _____ Florida Business License # _____

Broker Name: _____ Florida Brokers License # _____

Office Address: _____

Office PH# _____ Office Fax # _____ e-mail _____

Broker's Home PH# _____ Broker's cell # _____

Board/Association where primary membership is held _____

I agree as a condition of participation in the Marathon and Lower Keys Association of REALTORS® MLS to abide by all relevant Bylaws, Rules and Regulations and other obligations of participation, including payment of fees. I further agree to be bound by the Code of Ethics on the same terms and conditions as other Association members, as established in the Code of Ethics and Arbitration Manual, including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS® in accordance with the established procedures of the Association. I understand that a violation of the Code of Ethics may result in suspension or termination of MLS rights and privileges and that I may be assessed an administrative processing fee which may be in addition to any discipline, including fines that may be imposed. I understand that Agent and Broker are responsible for providing the Association with written notice of termination should they no longer need MLS Access, failure to provide this written notice means that the agent and broker are responsible for continuing MLS Access fees until such time as the association has been notified. Broker of record is responsible for all non-paid billing for their agents.

Signature of Participant (Broker)

Date

Real Estate Firm IDX Program Agreement

This portion permits you to opt in/out of the IDX program. This must be filled out completely and signed by the Broker Participant.

My Firm is an IDX Broker. I understand that this means that other IDX brokers will be permitted to display my listings on their web sites. I further understand that my firm will receive the benefits under the IDX program of MLS. My firm is allowed to display the listings of other participating IDX brokers.

My Firm IS NOT an IDX Broker. I understand that this means that other IDX brokers will not be permitted to display my listings on their web sites. I further understand that my firm will receive no benefits under the program of the MLS. My firm is not allowed to display the listings of other brokers unless I receive permission from them to do so individually.

I am the MLS Broker Participant for my office. I represent that I have authority to execute this form on behalf of my own office.

Signature of Participant (Broker)

Date

BLANKET WAIVER FOR ASSOCIATION NON-MEMBER MLS PARTICIPANT

MARATHON AND LOWER KEYS ASSOCIATION OF REALTORS®, INC.
MULTIPLE LISTING SERVICE

AFFIDAVIT OF EXEMPTION

The Broker Participant of the Service shall be exempt from payment of Multiple Listing Access fees for any individual employed by, or affiliated as an independent contractor with the Participant who does not actually have access to and use of the service.

Such exemption shall be effective for a period from _____, _____ until December 31, _____. The exemption, if recommended by the Multiple Listing Committee, shall be effective when approved. The exemption is null and void upon any individual's utilization for the Service in any manner.

CERTIFICATION BY BROKER PARTICIPANT OF THE MARATHON AND LOWER KEYS ASSOCIATION OF REALTORS®, INC. MULTIPLE LISTING SERVICE AS TO INDIVIDUAL'S CERTIFICATION ATTACHED:

I agree that if any and all of the following associates (attached list) in my office utilizes the Multiple Listing Service in any way at a future date, I will notify the Service and pay the required fee of the Multiple Listing Service from the beginning of the stated period of this agreement.

Signature of MLS Participant

Date

Typed name of MLS Participant

PLEASE ATTACH A COMPLETE LIST OF ASSOCIATES AND LICENSE NUMBERS.

This portion is for Association usage only.

Date: _____

Approved: _____

Disapproved: _____

MLKAR CREDIT CARD AUTHORIZATION FORM

Individual's account to pay using this credit card (one form per individual please) _____

Please complete and email to CEO@MLKAR.com or Fax to 305-743-4679

Name as it appears on card: _____

Card Number _____ - _____ - _____

Expiration Date: _____ **CVV (Security Code):** _____

Billing Address: _____

Street, City, State, Zip Code

E Mail: _____ Phone: _____

I, _____ authorize The Marathon and Lower Keys Association of REALTORS® Inc. to charge the credit/debit card listed above.

The Marathon and Lower Keys Association of REALTORS®, Inc. is authorized to charge my card for the total amount of \$ _____ for _____

My card will be charged: **one time/monthly/annually (circle one)** amount of \$ _____

SIGNATURE: _____ **DATE:** _____

MLS Access Payment Options Available: (Circle your choice or contact the office to setup/change your billing plan)

- **Annual Billing Check only Payments:** (Savings of \$120 per year over monthly billing)
Checks are only accepted for Annual payments. Annual billing of \$480 for MLS Access Only will be emailed Oct 1st of each year and due no later than Jan 1st.
- **Monthly Auto Payment Option:**
Your card is automatically charged \$50 monthly, complete & return this credit card authorization form.
- **Monthly eBilling:** (If no selection is made you will receive Monthly eBilling)
You receive an eBill invoice on the 1st of every month \$50 and pay online using Credit, Debit or Banking info.

Annual Dues Invoices are sent October 1st and due no later than January 1st.

Payment is due within 30 days of invoice. The following are the payment terms:

Day 1 – Day 31:

Monthly invoices are emailed on the 1st day of the month and due within 30 days of invoice. MLS Billing is sent and due the same time every month to make it easy to calendar for payment.

Day 31 – Day 38:

If no payment is received. A past due reminder will be sent out within a week of being past due.

Day 38 – Day 45:

If no payment is received, a \$25 late fee will be sent along with the following notice: Please remit payment immediately or contact the office to avoid possible service interruption. If your access is suspended please make payment, then contact MLKAR to have your access restored immediately.

Day 45 – Day 52:

If no payment is received, access may be suspended and will be restored immediately after payment including \$50 reconnection fee is made and you contact MLKAR office to inform them your account is current and request your access be restored.